

Uploading Files

To upload documents open the Application or Job and click **Files**.

PAYMENT ASSISTANCE APPLICATION ENTRY

Sections

Program/Payment/Intake

Mailing Address

POS Address

Household

Electricity

Natural Gas

Wood/Propane/Oil

Additional Energy

Income

Performance Measures

Referrals

Rejections

Notes

Commitments

Recertifications

Files

CSBG

Edit Application

MELODY D ANNA GEARY, ApplicationID - 148789

Program/Payment/Intake

Customer: MELODY D ANNA GEARY ☐ Phone duplicate in PY?

Program: 2016 WPO ECIP 2016
Program Year* Program*

Status: CORRECTED
Application Status*

Payment: \$242.00 \$0.00 \$242.00
Base Payment Supp. Payment* Total Payment*

Utility Paid: PROPANE NON-REGULATED UTILITY - 201995375 - AMERIGAS - ROYAL OAKS

Priority Points: 0 ⓘ

Intake: MAIL 7/8/2016 7/8/2016
Intake Location Intake Date* Certification Date*

Language*: ENGLISH ⓘ

Monthly Energy Cost*: \$103.08

Energy Burden: 9.42 %

WEATHERIZATION

Sections

Assessment Items

Job Details

Measures

Validation Summary

Rejections

ECIP Justification

Notes

Related

Appointments

Status History

Files

Audit/Change History

Edit Job

JobID - 42174, 328 COLDBROOK LN, SOQUEL, 95073

Link Eligibility

Customer:

Existing Eligibility Records:

Dwelling Assessment Items

Assessment Date:

Dwelling Year Built:

HUD Funded?: ☐

Lead-Safe WX Req'd?: ☐

Attached Units: 1

CEC Climate Zone: 3

Tenancy: OWNER OCCUPIED

Building Structure:

Cooking Appliance Type:

Cooking Oper. Status: OPERATIONAL

Heater Type:

Heating Energy: NATURAL GAS

Heater Oper. Status: OPERATIONAL

Water Heater Type: CONVENTIONAL

Water Heating Energy: NATURAL GAS

Water Heater Oper. Status: OPERATIONAL

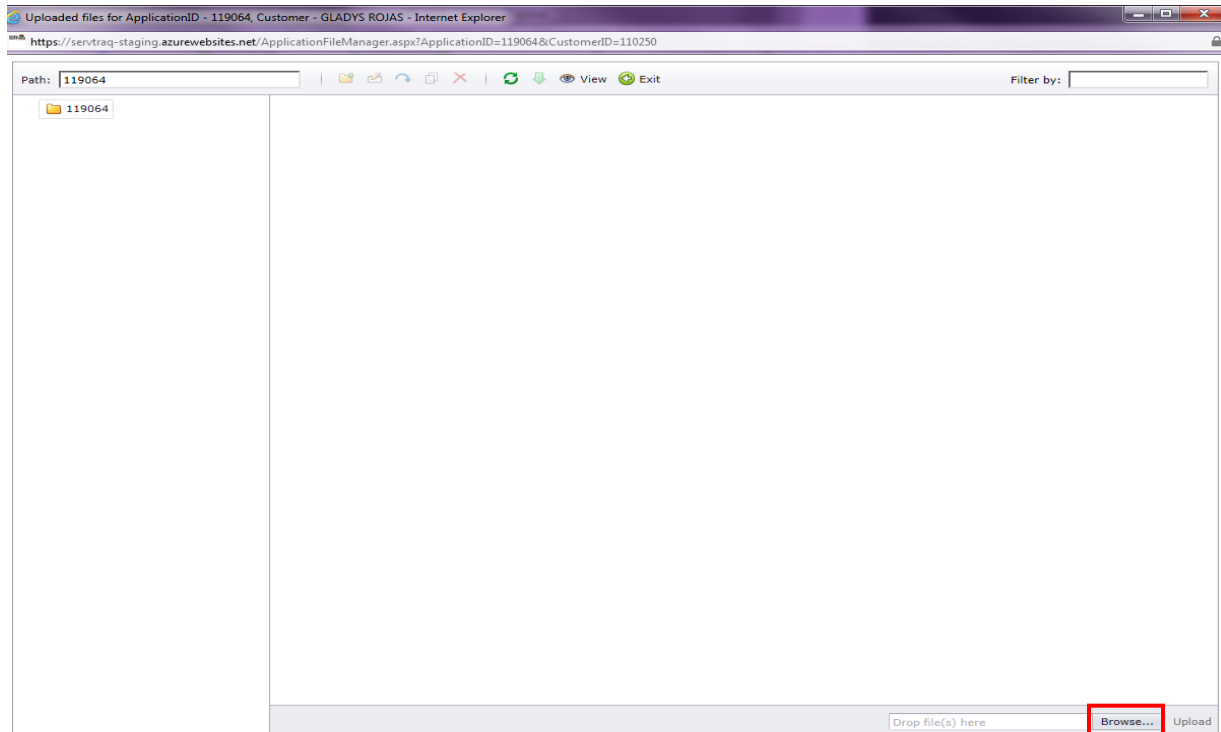
Cooling Type:

Cooling Oper. Status: OPERATIONAL

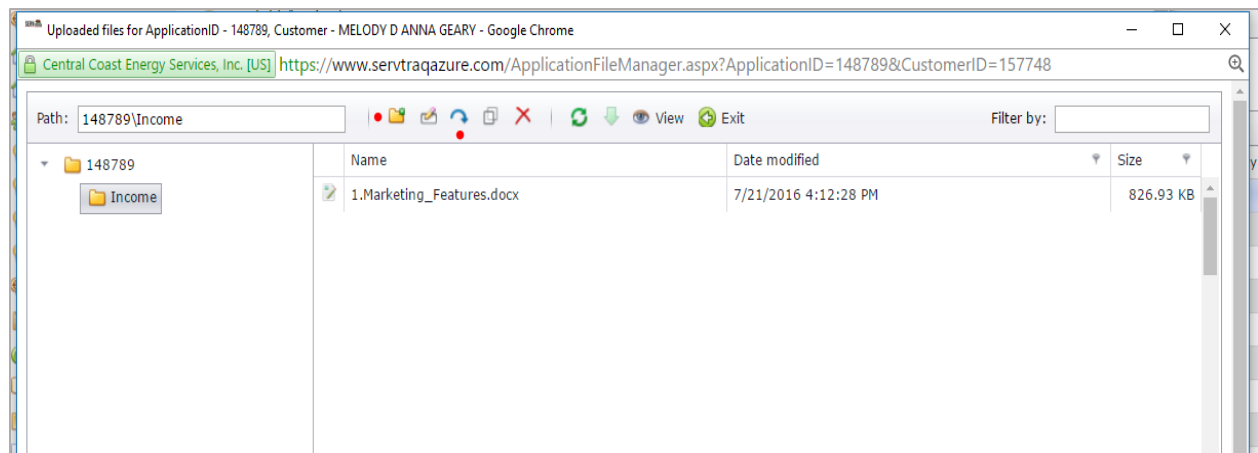
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Uploading Files

Once the Scanned Documents page opens, scroll down to view the **Browse** button. Click **Browse**, select your documents and click **Upload**.



Note: You can also create subfolders to organize documents if needed. To create a subfolder, click the **folder** icon. If then you want to move documents to a folder select the document(s), click the **arrow** icon, and select the folder to move it to.



Uploading Files

Click **Ok** to finish.

