# WX Devices

Use the **Wx Device List** to track your equipment and quickly generate an inventory list. This solution can also be used to document the maintenance of Carbon Monoxide (CO) Analyzers and Manometers on Blower Doors and Duct Blasters. Generate a CSD786 Manometer Calibration Log or a CSD785 Carbon Monoxide<sup>®</sup> Calibration Log in seconds!

### Step 1:

Devices can be tracked by going to: ServTraq>Weatherization>Vehicle Management>Wx Devices List

Click New Wx Device to add an item.

🔣 WX Devi	ces						
+ New WX Device	Edit WX Device	G Refresh List	± Export	List 🔻			
Device	۴	Device Type	Ŷ	Make	۴	Model	
	MANOMETER 1	CO MONOXER		MONOX	ER TTT	333-44	
TOSHI	BA COLOR PRINTER	PRINTER		TOSHIE	A	65770CT	
TOSHI	BA COLOR PRINTER	PRINTER		TOSHIE	A	65770CT	

### Step 2:

Enter the following fields into the Device Details page.

Field	Description
Wx Device Name	Enter the name of your device (required)
Device Type	Select the general type of device. Click "Add Device Type" add the option to the drop down table. (required)
Make	Enter the equipment Make (required)
Model	Enter the equipment Model (required)
Serial Number	Enter the serial number
Purchase Date	Enter the equipment purchase date (required)
Funded By	Enter the funding source used to buy the equipment
Retirement Date	Enter the equipment end of life cycle date
Active	Identify the equipment as active or inactive
Description	Enter the equipment description

💾 Save	Save and Close	€ Exit
		Add WX Device New Wx Device
		WX Device Details
		WA Device Details
		WX Device Name*: Enter an identifier for the device
		Device Type*:  Add Device Type
		Make*:
		Model*:
		Serial Number:
		Purchase Date*:
		Funded By:
		Retirement Date:
		Active?:
		Description: Enter a description of the device if desired

Click **Add Device Type** to enter the types you want in the database:

nter a new device type	
Device Type:	
	Submit

## Step 3:

Once you've saved the device you can add calibration logs to it by clicking on the **addition** icon.

WX Device Name	*: MANOMETER 1			
Device Type	*: CO MONOXER	<ul> <li>Add Device Type</li> </ul>		
Make	*: MONOXER TTT			
Model	I*: 333-44			
Serial Numbe	er: JH56756			
Purchase Date	*: 3/1/2010	•		
Funded B	y: LIHEAP			
Retirement Dat	te:	•		
Active	e?: 🗹			
Descriptio	Enter a description of	the device if desired		
libration Logs				

## Enter the following fields:

Add New Calibration L	og Record	5	X
Calibration Date:*		*	
Calibration Performed	By:*		
Kit:			
		💾 🗙	

Field	Description
Calibration Date	Date calibration was performed
Calibration Performed By	Service Agency or Employee who performed the test
Kit	If the calibration was performed in-house with a calibration kit, enter the name of the employee performing the service and check the box for "kit".

#### Example:

		Calibration Date	Calibration Performed By	Kit	Entry Date	Entered By	Last Updated Date
+	×	05/10/2012	BACHARACH INC		5/30/2019	JERRY JONES	5/30/2019
+	×	05/15/2014	BACHARACH INC		5/30/2019	JERRY JONES	5/30/2019
+	×	05/03/2016	IN HOUSE - TOM TANGO	$\checkmark$	5/30/2019	JERRY JONES	5/30/2019
+	×	05/01/2018	BACHARACH INC		5/30/2019	JERRY JONES	5/30/2019

#### Step 4:

Once logs have been added, you can export an electronic copy of the CSD 785 & 786 from the menu – Export CSD Report:

💾 Save 📲 Save and Close 📀 Exit 🗙 Delete 🐼 Refresh 📠 Export CSD Report 🔻		💾 Save 🛛 🗮 Save and Close	📀 Exit	🗙 Delete	🚱 Refresh	Export CSD Report	•	
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You can choose either report type. Output:

State of California DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT CSD 785 (Rev. 3/24/06)

# CARBON MONOXIDE (CO) ANALYZER CALIBRATION LOG

Agency:	TEST	AGENCY R	1	Subcontractor (if applicable):		
Make	e & Mode	el	Serial Number	Purchase Date	Retire	ment Date
MONOXI	ER TTT33	33-44	JH56756	3/1/2010		
Calibration	Calibration Date Calibration Performed By					Kit
5/10/201	5/10/2012 BACHARACH INC					
5/15/201	4	BACHARACH INC				
5/3/2010	6	IN HOUSE - TOM TANGO				•
5/1/2018	8	BACHARA	CH INC			

Thursday, May 30, 2019

Page 1 of 1

State of California DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT CSD 7856 (Rev. 10/30/06)

Agency:	TEST	AGENCY R	GENCY R1 Subcontractor (if applicable):				
Make	& Mod	el	Serial Number	Purchase Date	Retirement Date		
MONOXE	R TTT3	33-44	JH56756	3/1/2010			
Calibration Date Calibration				Calibration Performed By			
5/10/2012		BACHARACH INC					
5/15/2014		BACHARA	CH INC				
5/3/2016	5/3/2016 IN HOUSE - TOM TANGO						
5/1/2018		BACHARA	CH INC				

Thursday, May 30, 2019

Page 1 of 1